

# Guidelines of the IB

## Foreword

Based upon IB's fundamentals, its guiding principle and the law on strengthening the active protection of children and adolescents" (Federal child protection act BKiSchG), the following guidelines apply in the IB for the protection of children and adolescents.

## Scope of Application

These guidelines apply to all areas within the IB in which people work with children and adolescents, and for all persons who come into contact with children and adolescents.

## Contents

Child protection is a collective term for legal regulations and an active action of public and private institutions that serve the protection of children and adolescents against impairments such as age inappropriate treatment, encroachments and economic exploitation, neglect, diseases and poverty. Child protection includes diverse coordinated interventions in cases where children and adolescents are exposed to any kind of endangerment.

According to the UN Convention on the Rights of the Child, the child's welfare is expected to be observed when a child may develop "...physically, mentally, morally, spiritually and socially in a healthy and normal manner and in conditions of freedom and dignity".

Endangerment of the welfare of the child comprises:

- Physical and mental neglect
- Physical mistreatment
- Mental mistreatment
- Sexual violence

The federal child protection act clearly specifies the protection mandate of both the youth welfare office and the independent organisations of child and youth welfare. Agreements with the youth welfare office are designed to ensure that all organisations and institutions providing services according to the German Social Code, Book VIII (SGB VIII), fulfill their protection mandate accordingly.

Pursuant to the fundamentals and the guiding principle of the IB, the IB puts a special emphasis on the spirit and the wording of the UN Convention on the Rights of the Child and all regulations for the respect of children's rights and child protection.

## The Guidelines

1. Observing the rights of children and child protection is a standard in all fields of work in which people work with children and adolescents. Within the scope of IB's quality management system, child protection is reflected in all its business processes.
2. IB's executives are required to put special attention to the protection of children and adolescents. In their area of responsibility, they create a climate protecting children and adolescents. Child protection is a topic regularly on the agenda on occasion of conferences of executives as well as in their further trainings.
3. All of IB's staff who work with children and adolescents need to be aware of the issue of children's rights and child protection. Staff and team meetings enable them to address this topic, to learn more about its scope and possible indicators of endangerment of a child's or adolescent's welfare.
4. All staff members working in areas covered under the German Social Code, Book VIII, will revert to an action guideline specifying the necessary steps to be taken in case of a potential or acute endangerment of the welfare of a child. This action guideline has been developed and brought into force in all of IB's organisational units.

In cases of suspicion, staff members from other fields of work will inform their direct superior. They will consult with child protection specialists in the organisation unit. Where this is not possible, they inform, on their own discretion, the competent authorities of public youth welfare.

Other people working for the IB and having contact with children and adolescents, will be informed on the IB's commitment to children's rights and child and adolescent protection.

5. Multipliers for the protection of children and adolescents are appointed in the organisational units. They give their advice, they stimulate activities with respect to child protection and they control the exchange of information and experience. They participate in corresponding nationwide expert meetings of the IB for the protection of children and adolescents.

**Internationaler Bund (IB)**

Official address: Frankfurt am Main  
Publisher: Thiemo Fojkar,  
Chairman of the Board

Valentin-Senger-Str. 5  
D-60389 Frankfurt am Main  
PO Box 600460  
D-60334 Frankfurt am Main  
Telephone +49 69 94545-0  
Telefax +49 69 94545-280  
Info@internationaler-bund.de

Contacts:  
Christine Kolmer, Telephone +49 69 94545-230  
Vera Strobel, Telephone +49 69 94545-216

[www.internationaler-bund.de](http://www.internationaler-bund.de)

Ukomm 09/15-407-09/15-A-5-250

# Guidelines of the IB for the Protection of Children and Adolescents